

Farm Credit East, ACA

Career Opportunity

<i>Position Title:</i>	Risk Management / Entry Level Internal Auditor
<i>Salary Range:</i>	To be determined based on candidate qualifications
<i>Location:</i>	Enfield, CT
<i>Reports To:</i>	Risk Management Officer / Internal Auditor

SUMMARY OF POSITION

This position will be an entry-level internal audit position within the organization. Responsibilities will include...

- Gaining a sound understanding operational matters and internal controls within the association.
- Conducting audits to assure compliance with established controls (i.e., policies and procedures). This includes documenting internal audit results and findings, and writing audit reports.
- Working with the Internal Auditor to develop internal audit programs to assure compliance with internal controls, regulatory requirements and to assess and prevent fraudulent activity.

This position requires the ability to communicate effectively (written and verbal) at all levels within the organization.

A sound understanding of technology is a plus, especially the capability to query data and develop data models.

ASSOCIATION DIMENSIONS

Farm Credit East, ACA serves approximately 12,000 customers through 19 branch offices. As of June 30, 2011 loan volume totaled \$4.3 billion. The territory served includes the entire states of Connecticut, Massachusetts, Rhode Island, New Jersey and New York and six counties in southern New Hampshire. This is a very diverse area ranging from prime agricultural to metropolitan. The ACA portfolio is also highly diversified and includes dairy, nursery-greenhouse-sod, livestock, and timber industries among others. Additional information can be located at www.farmcrediteast.com.

ESSENTIAL REQUIREMENTS / QUALIFICATIONS

A college degree in accounting is preferred, however will consider candidates with finance or other business-related fields. It is preferred that the candidate intends to pursue professional designation as a Certified Public Accountant (CPA) and/or Certified Internal Auditor (CIA).

Duties require:

- ❑ Strong organizational, problem solving, analytical and communication skills.
- ❑ The ability to assess a process or procedure and identify control points, weaknesses and associated risk exposure.
- ❑ The ability to apply effective analytical and problem solving/decision making skills and exercise professional judgment, to express opinions on reliability, accuracy, and compliance with internal control systems and operations, and to formulate recommendations for improvements in efficiency and/or effectiveness.
- ❑ A general knowledge of audit concepts and techniques, audit standards and code of ethics, accounting and taxation principles, regulation and statutory accounting principles.
- ❑ General knowledge of data processing systems, including control concepts relating to operating systems, on-line systems, computer security, disaster recovery procedures, program testing and documentation, telecommunications, microcomputers and system applications.
- ❑ Excellent written and oral communication skills and the ability to express concerns, ideas, suggestions, and criticism clearly and succinctly.
- ❑ Effective human relations skills and ability to develop strong relationships with leadership and others.
- ❑ Ability to work effectively in a team environment and effectively demonstrate a team building attitude and skills.
- ❑ Initiative and ability to work independently on multiple projects simultaneously, meet deadlines, and give priority to tasks accordingly without detailed guidance or instructions.
- ❑ Ability to think creatively and recommend alternatives and options to problems and issues.
- ❑ Proficient in computer applications critical to job performance (e.g., WORD, EXCEL, PowerPoint, etc.).
- ❑ Overnight travel.

An Equal Opportunity/Affirmative Action Employer M/F/V/H

CONTACT: Briana Beebe, Director of Recruiting and Retention

APPLICATION DEADLINE: September 1, 2011